

Minutes of UGC meeting 11/11/2024 prepared by Hanna Nekvasil, chair

1. Minutes of 10/14 accepted
2. Hanna presented a set of revised student course evaluation questions sent by Brenda Anderson, Senate chair, for discussion/acceptance by the UGC

Discussion Highlights:

- The UGC accepted the revised questions, themselves
- The UGC however, voiced two main concerns:
 - **Deletion of some of the original questions.** The concern was that those questions did provide important information to the instructor. The UGC wanted to know what the impetus was for this deletion.
 - **Organization of the questions.** The UGC noted that questions did not seem to follow a logical flow and questioned whether this was intentional. In other words, were the questions organized not for logical flow but because of some statistical knowledge of the number of questions generally answered by students and therefore driven by the need to get as much information as possible (if, for example, students generally answer only the first 4 questions)?
- The UGC developed a reworked ordering of questions:
 - Revised Course Evaluation Question List (Draft):**
 1. I think the overall quality of the course was [Excellent, Very Good, Good, Fair, Poor]
 8. The instructor clearly communicated what was expected of me in this course and the rules of classroom engagement. [5pt: Strongly Agree to Strongly Disagree]
 7. The instructor was effective in teaching the subject matter [5pt: Strongly Agree to Strongly Disagree]
 2. The course content (assignments, readings, lectures, etc.) helped me meet the learning expectations set forth by the instructor. [5pt: Strongly Agree to Strongly Disagree]
 4. The textbook, readings and required resources were valuable. [Agree / Disagree / I did not read the required materials / No text, readings or resources were required]
 5. The class environment was inclusive towards people of diverse backgrounds, identities, life experiences and diversity of thought. [5pt: Strongly Agree to Strongly Disagree]
 3. The methods of evaluating my work were fair. [5pt: Strongly Agree to Strongly Disagree]
 6. On average, how many hours did you spend on the course outside of class? [0-3 hours / 4-6 hours / 7-9 hours / 10+ hours]
 9. What, if anything, did you find most valuable about this course? (open)
 10. In what ways, if any, could the course be improved? (open)
- The UGC voiced the desire to get clarification regarding the concerns directly from the question developers. Hanna agreed to send this conclusion to Brenda Anderson. She also was asked to reach out to the developers themselves.

3. Kara Desanna presented a question about the function of cross-listing courses across colleges and concerns with respect to the updated budget model.

Discussion Highlights

- Due to a technical problem with PeopleSoft students in such courses cannot be waitlisted; we need to minimize such courses.
- Team-taught courses are reasonable for cross listing.
- Courses taught routinely by an instructor in one department should not be crosslisted. Rotating instructors should have different course designators.
- Conclusion was to wait on further action because wolfieONE may remove some of the technical issues.

4. Rachelle Germana presented the case for automatic graduation application.

“For several years, the Undergraduate Student Success Team has been discussing a process that would put senior students automatically into graduation application status based on current graduation eligibility criteria, rather than waiting for students to take manual steps to apply. There are several benefits to this, including eliminating inefficient administrative processes, and importantly, getting students into the degree requirement review sooner so that they can make changes to anything that might delay their graduation. Prior to COVID, there had been a preliminary discussion with the Undergraduate Council, but once we were really embedded in COVID, everyone's focus understandably shifted. “

Discussion Highlights:

The UGC agreed to the auto graduation application as long as

- exemptions are easily made for students pursuing secondary majors and minors.
- frequent updating of DegreeWorks was ensured