** Proposal Form:**

**Creating a New Combined Program**

This form should be used to create a new combined from existing, registered programs. This proposal does not require SUNY or NYSED approval, but adheres local guidelines for curriculum development, including shared governance review and decanal approval. Approved proposals must be submitted to the Office of the Provost to disseminate approval notification to the appropriate campus stakeholders.

*Note: If either of the existing standalone degrees is reviewed by NYSED's Office of the Professions, then a full program proposal (SUNY Form 3B) is still required. If one of the existing standalone degrees is offered at an institution other than Stony Brook, please contact the Office of the Provost for guidance on developing a multi-institution program.*

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| **General Information** |
| **Proposed Program Information**  | Program Title: |  |
| [Award](http://www.highered.nysed.gov/ocue/home.html)(s) (e.g., A.A., B.S./M.S.):  |  |
| Number of Required Credits: | Minimum [ ] If tracks or options, largest minimum [ ] |
| **Campus Contact** | Name and title: Telephone: E-mail: |
| **Academic Dean Approval**  | **Signature affirms that the proposal has met all applicable campus administrative and shared governance procedures for consultation.** ***E-signatures are acceptable.***Name and title: Signature and date: |
| **Second Academic Dean Approval (If Applicable)[[1]](#footnote-1)**  | **Signature affirms that the proposal has met all applicable campus administrative and shared governance procedures for consultation.** ***E-signatures are acceptable.***Name and title: Signature and date: |

1. List registered programs at the institution identified in Section 1 whose courses will contribute to this program. Add rows as needed.

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| **Programs** | **Program Title** | **Award** | [**SED Program Code**](http://www.nysed.gov/heds/IRPSL1.html) |
| *Program 1* |  |  |  |
| *Program 2*  |  |  |  |
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1. List all the courses required for each existing program, and indicate which ones will be counted toward both awards.
2. What is the length of time students will have to complete the proposed program?
3. What are the admissions requirements for the new program, and how are they related to student success?
4. Complete a ***SUNY Program Schedule*** to show how students will be able to schedule all required courses to complete the multi-award program.

**SUNY Undergraduate Program Schedule** (***OPTION: You can paste an Excel version of this schedule AFTER this line, and delete the rest of this page.)***

**Program/Track Title and Award:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Indicate **academic calendar type**: [ ] Semester  [ ] Quarter [ ] Trimester [ ] Other (describe):
2. **Label each term in sequence**, consistent with the institution’s academic calendar (e.g., Fall 1, Spring 1, Fall 2)
3. **Name of SUNY** [**Transfer Path**](http://system.suny.edu/academic-affairs/student-mobility/)**, if one exists: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ See** [**Transfer Path Requirement Summary**](http://system.suny.edu/academic-affairs/student-mobility/) **for details**
4. Use the table to show **how a typical student may progress through the program**; copy/expand the table as needed. **Complete all columns that apply to a course.**

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| **Term 1:**  | See KEY. |  |  | **Term 2:** | See KEY. |  |
| **Course Number & Title** | **Cr** | **GER** | **LAS** | **Maj** | **TPath** | **New** | **Co/Prerequisites** | **Course Number & Title** | **Cr** | **GER** | **LAS** | **Maj** | **TPath** | **New** | **Co/Prerequisites** |
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| Term credit totals: |  |  |  |  |  |  | Term credit totals: |  |  |  |  |  |  |
| **Term 3:**  | See KEY. |  | **Term 4:**  | See KEY. |  |
| **Course Number & Title** | **Cr** | **GER** | **LAS** | **Maj** | **TPath** | **New**  | **Co/Prerequisites**  | **Course Number & Title** | **Cr** | **GER** | **LAS** | **Maj** | **TPath** | **New** | **Co/Prerequisites** |
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| **Term 5:**  | See KEY. |  | **Term 6:** | See KEY. |  |
| **Course Number & Title** | **Cr** | **GER** | **LAS** | **Maj** | **TPath** | **New** | **Co/Prerequisites** | **Course Number & Title** | **Cr** | **GER** | **LAS** | **Maj** | **TPath** | **New** | **Co/Prerequisites** |
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| **Term 7:**  | See KEY. |  | **Term 8:** | See KEY. |  |
| **Course Number & Title** | **Cr** | **GER** | **LAS** | **Maj** | **TPath** | **New** | **Co/Prerequisites** | **Course Number & Title** | **Cr** | **GER** | **LAS** | **Maj** | **TPath** | **New** | **Co/Prerequisites** |
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| **Program Totals (in credits):** | **Total****Credits:**  | **SUNY****GER:** | **LAS:** | **Major:** | **Elective & Other:** | **Upper****Division:** | **Upper Division Major:** | **Number of SUNY GER Categories:** |
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| **KEY Cr:** credits **GER:** [SUNY General Education Requirement](http://system.suny.edu/academic-affairs/acaproplan/general-education/) (Enter Category Abbreviation) **LAS:** [Liberal Arts & Sciences](http://www.highered.nysed.gov/ocue/lrp/liberalarts.htm) (Enter credits) **Maj:** Major requirement (Enter credits) **TPath:** [SUNY Transfer Path](http://system.suny.edu/academic-affairs/student-mobility/) Courses (Enter credits) **New:** new course (Enter X) **Co/Prerequisite(s):** list co/prerequisite(s) for the noted courses **Upper Division:** Courses intended primarily for juniors and seniors **SUNY GER Category Abbreviations:** American History (AH), Basic Communication (BC), Foreign Language (FL), Humanities (H), Math (M), Natural Sciences (NS), Other World Civilizations (OW), Social Science (SS), The Arts (AR), Western Civilization (WC) |

**SUNY Graduate Program Schedule *OPTION: You can insert an Excel version of this schedule AFTER this line, and delete the rest of this page.)***

**Program/Track Title and Award:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Indicate **academic calendar** type: [ ] Semester [ ] Quarter [ ] Trimester [ ] Other (describe):
2. **Label each term in sequence**, consistent with the institution’s academic calendar (e.g., Fall 1, Spring 1, Fall 2)
3. Use the table to show **how a typical student may progress through the program**; copy/expand the table as needed.
4. Complete the last row to show program totals and comprehensive, culminating elements. **Complete all columns that apply to a course.**

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| **Term 1:** |  | **Term 2:** |
| **Course Number & Title** | **Credits** | **New** | **Co/Prerequisites** | **Course Number & Title** | **Credits** | **New** | **Co/Prerequisites** |
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| Term credit total: |  |  | Term credit total: |  |  |
| **Term 3:** | **Term 4:** |
| **Course Number & Title** | **Credits** | **New** | **Co/Prerequisites**  | **Course Number & Title** | **Credits** | **New** | **Co/Prerequisites** |
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| Term credit total: |  |  | Term credit total: |  |  |
| **Term 5:** | **Term 6:** |
| **Course Number & Title** | **Credits** | **New** | **Co/Prerequisites** | **Course Number & Title** | **Credits** | **New** | **Co/Prerequisites** |
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| Term credit total: |  |  | Term credit total: |  |  |
| **Term 7:** | **Term 8:** |
| **Course Number & Title** | **Credits** | **New** | **Co/Prerequisites** | **Course Number & Title** | **Credits** | **New** | **Co/Prerequisites)** |
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| Term credit total: |  |  | Term credit total: |  |  |
| **Program Total:** | **Total** **Credits:**  | **Identify the required comprehensive, culminating element(s), such as a thesis or examination, including course number(s), if applicable:** |
| **New**: X if new course **Prerequisite(s)**: list prerequisite(s) for the listed courses |

1. If the combined program is using degrees from two different Schools or Colleges, then approval is required from both deans [↑](#footnote-ref-1)