

APPLICATION COVER PAGE
PRESIDENTIAL MINI-GRANT FOR DEPARTMENTAL DIVERSITY INITIATIVE
ACADEMIC YEAR 2019-2020 (Fiscal Year: July 2019-June 2020)
APPLICATION DEADLINE: FRIDAY, MARCH 1, 2019

Name: _____

Department: _____

Campus Address (include Zip): _____

Office Phone: _____

Project Title: _____

Estimate Timeline/Project Implementation Date: _____

Total Budget Request \$: _____

Breakdown of Expenses: Dollar Amount

\$ _____ for: _____

\$ _____ for: _____

\$ _____ for: _____

\$ _____ for: _____

Project Coordinator's Signature: _____ Date: _____

Project Coordinator's Name Print: _____

Note: The Project Coordinator of all funded applications will be required to complete a Project Coordinator Orientation program. Students cannot be appointed as the Project Coordinator. There can only be one project coordinator assigned for each application.

Departmental Approval: Departmental approval for a Departmental Diversity Initiative Mini-Grant connotes agreement to facilitate the proposal within the department. In addition, the department must signify its approval of the project; more than one proposal is permitted per department per cycle.

Chairperson's/Dean's Signature: _____ Date: _____

Chairperson's/Dean's Name Print: _____

Note: If the grant application is submitted by a faculty member, it must be signed by the chairperson. If submitted by the Chairperson, it must be signed by the dean. If submitted by a staff member, it must be signed by the highest level department administrator.

The application can be filled out electronically or through a paper application. Paper applications should be submitted to:

**Rachel Cavanagh
Office of the President
310 Administration Building
Stony Brook, NY 11794-0701**