

## Presidential Mini-Grants Proposal/Evaluation Plan Guidelines

Action Plan		Evaluation Efforts		
Program Vision	S.M.A.R.T. Goals and Implementation Plan (Specific, Measurable Achievable/Ambitious, Realistic and Time-phased)	Indicators	Data Collection Source	Data Collection Method
<b>Guiding Questions</b>				
<i>What is the issue/challenge you are looking to address and how would your program address it?</i>	<i>What are the smaller steps to reach program goals?</i>  <i>What are the necessary action steps to accomplish objectives?</i>	<i>What will you need to observe to determine if/or when the objective was met?</i>	<i>What instruments will you use to collect data and program feedback?</i>	<i>How will you collect your data?</i>
<b>Examples</b>				
Challenge/Issue - Lack of new perspectives in environmental sustainability research  <hr/> Encourage students from different backgrounds to pursue environmental sustainability research.	At least 50 students will attend an environmental sustainability conference focused on celebrating new perspectives and innovation in February or March of 2019.  <hr/> Form a conference planning committee. Recruit students from different majors.	Attendance of students at the conference	Sign-in sheets	Student registration forms  <hr/> Students will sign in upon arrival to the conference.
Challenge/Issue - lack of understanding of the challenges facing communities in Suffolk County  <hr/> Raise awareness about the various communities around Stony Brook	Offer five community conversations throughout the 2018-19 academic year for Seawolves to talk with people from across Suffolk County  <hr/> Develop workshop curriculum with representatives and experts of communities.  <hr/> Outreach to students/faculty/staff	Increase participants' awareness of issues in Suffolk County and feelings of connection to various communities across the county	Surveys	Pre- and Post-surveys will be administered at each workshop.